

TO VOLUNTEER, YOU MUST SIGN UP ON THE FIRST website at <https://my.firstinspires.org/Dashboard/> This list is just to help you pick which role(s) to apply for when you go to the FIRST site - Volunteers do not edit

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Volunteer Roles	All or Half Day Role	Approx. Time	# needed	Meals Provided?	<u>Job Description</u>
Setup Help (physical help) and unload trailer	half day	~4 hours EVENING BEFORE (each site has different time)	16 to 20	no	CRITICAL NEED - DAY BEFORE TOURNAMENT. PLEASE HELP IF YOU CAN. This role can be filled by team coach or any other volunteer. This is a physical role and not suited for someone with general back problems or similar physical limitations. Recommended to bring gloves and wear closed toe shoes.
Manage Setup in Pit Area	half day	~4 hours EVENING BEFORE (each site has different time)	1	no	This person is responsible for managing the volunteers to setup the team pit area. Written instructions are available.
Manage unloading Equipment from truck	half day	~4 hours EVENING BEFORE (each site has different time)	1	no	This person is responsible for ensuring that the truck is safely unloaded. This is a physical role. Recommended to bring gloves and wear closed toe shoes. This role counts as a "half" volunteer role for team volunteers
Bring FLL Team's Challenge Table, sawhorses and Challenge Kit (LEGO mission models and challenge mat) for pit practice	half day	setup in pits by 8:15am	6 to 8	no	Coach to bring the team's FLL Challenge table (and sawhorses) AND the team's challenge kit to be used for pit practice. Table needed to be set up in pit area no later than 8:15am and cleaned up by 4:30pm. This role can be filled by the team coach or similar who has access to the FLL challenge table. It counts for a "half" volunteer role.
Master of Ceremony (Emcee)	all day	8am-6:30pm	2	yes	Host for the competition event. Provide team introductions and competition commentary. Outgoing personality; high energy

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Game Announcer – Play by Play	all day	8:30am-5:30pm	3	yes	The game announcer helps the audience visualize the action and excitement through commentary during the robot rounds. They must be comfortable talking to crowds and be able to describe the game play.
Field Manager	all day	7:30am-5pm	1	yes	Manage competition floor area including teams entering/exiting, VIPs, referees, A/V crew, etc Play a critical role in ensuring smooth flow of the day and maintaining pace of the event.
Pit Manager	all day	6:45am-5pm	1	yes	Provide direction, assistance, information, and support to teams in the Pit area. Overall responsibility for the team pit area including monitoring behavior, following rules over no food/drink and pit practice table policy.
Volunteer Area Manager	all day	7am-4pm	1	yes	Lead person that is responsible and willing to manage volunteer check-in and overall info desk for event - this is a key role and acts as "volunteer central". Person is needed to be on site no later than 7am and the role will be completed by 4pm.
Lead Robot Inspector	all day	8am-5pm	1	yes	Manage queue of teams and overall robot inspection process working with Head Robot Game Queuer
A/V Staff	all day	7:30am-6:30pm	1	yes	Manage A/V, sound and music. Should be generally familiar with sound systems, video equipment.
Technical Staff	all day	7:30am-6:30pm	1	yes	Help Judges and Referees as needed with their equipment (tablets, network, computer)
Streaming Staff	all day	7:30am-6:30pm	1	yes	Beneficial if familiar with streaming systems, video equipment.

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Game Timekeeper	all day	8:30am-5pm	1	yes	Keep official time for each match for robot game. Plays a critical role in ensuring smooth flow of the tournament and maintaining pace of the day. Attention to detail is critical
Photographer	all day	7am-7pm	2	yes	Help capture the tournament in photos - must have own camera
Robot Inspector	all day	8:30am-5pm	3	yes	Robot Inspectors perform mandatory robot inspections to ensure compliance with robot construction rules published in the FLL Challenge rules.
On-Call First Aid – RN or EMT or similar	all day	8am-5pm	1	yes	Provide TLC and medical care as needed. Must have medical training (EMT, nurse, doctor or similar). This person must be on call /available throughout the day and be willing to provide cell phone number. This role counts as a full day volunteer role.
Head Queuer - Robot Game	all day	8:30am-5pm	1	yes	Responsible for managing team traffic to and from the competition floor. Stage and position teams in preparation for the start of matches. Play a critical role in ensuring smooth flow of match play and maintaining the pace of the event.
Robot Game Queuer	all day	8:30am-5pm	3	yes	This person manages getting teams sent off to judging on time and works with Head Game Queuer
Head Queuer - Judging	all day	9am-4pm	1	yes	This person manages getting teams sent off to judging on time and works with Judge Advisor ; Then manages getting the Judging Rooms reset to original configuration

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Judging Queuer	all day	9am-4pm	3	yes	This person manages getting teams sent off to judging on time and works with Head Judging Queuer
Judging Room Monitor and Timekeeper	all day	9am-4pm	6	yes	This person is someone comfortable keeping the judging on schedule by monitoring the time and helping to get teams in/out of the judging rooms on time and as scheduled; After Judging, works with others to get the rooms reset to original configuration
Lead Kids Choice Award Manager	half day	1:30pm-4:30pm	1	no	Manage overall voting process for the Kids' Choice Award categories using supplied computers and then use tool to sum up and print results. Role fulfills a "half" team volunteer role and is needed between 1pm and 4:30pm.
Manage Cleanup in Food & Judging Areas and help roll equipment to/load truck	half day	3pm to done (~7pm)	1	no	This role starts after all judging is completed (and goes until all equipment is loaded into truck - exact time is TBD). This person is responsible for ensuring that the judging rooms and volunteer food areas are completely cleaned up. This is a physical role. Recommended to bring gloves and wear closed toe shoes. This role counts as a "half" volunteer role.
Manage Cleanup in Pit Area and help roll equipment to/load truck	half day	3pm to done (~7pm)	1	no	This role starts as teams complete their final round (and goes until all equipment is loaded into truck - exact time is TBD). This person is responsible for ensuring that the pit area is completely cleaned up. This is a physical role. Recommended to bring gloves and wear closed toe shoes. This role counts as a "half" volunteer role.

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Manage Cleanup in Competition Area and help roll equipment to/load truck	half day	4pm to done (~7pm)	1	no	This role will start with walk through of how to manage clean up at 4pm. After the final robot game round and into / after the closing ceremony is completed, packout will start. (and goes until all equipment is loaded back into truck - exact time is TBD). This person is responsible for ensuring that the competition area is completely cleaned up. This is a physical role. Recommended to bring gloves and wear closed toe shoes. This role counts as a "half" volunteer role for team volunteers
Manage loading Equipment onto truck	half day	4pm to done (~7pm)	1	no	This person is responsible for ensuring that the truck is loaded properly. This is a physical role. Recommended to bring gloves and wear closed toe shoes. This role counts as a "half" volunteer role for team volunteers
Cleanup Crew (physical help) and load in to truck	half day	3pm to done (~7pm)	10	no	This role is for afternoon / evening after tournament until all equipment is loaded into truck- exact time is TBD). This is a physical role. Recommended to bring gloves and wear closed toe shoes. This role counts as a "half" volunteer role.
Errand runner - Early Morning (as needed starting at 6am) - need car	half day	6:00am-9:30am	1	no	This person must have access to a car, be a legal driver and be available and able to run errands such as getting coffee, supplies, etc as needed for the tournament. This role counts as a half day volunteer role

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Errand runner - late morning (as needed) – need car	half day	9:30am-1pm	1	no	This person must have access to a car, be a legal driver and be available to run errands as needed for the tournament such as pick up volunteer lunch. This role counts as a half day volunteer role.
Errand runner - afternoon (as needed) – need car	half day	12pm-3:30pm	1	no	This person must have access to a car, be a legal driver and be available to run errands as needed for the tournament. This role counts as a half day volunteer role.
Team Check-in	half day	6:45am-11:45am	2	no	Assists with FLL Team Check-in. Position provides direction, assistance, and information to FLL coaches and other adults accompanying teams and distributes materials. Assist with area set-up and breakdown
Volunteer Check-In morning	half day	6:45am-11:45am	6	no	Assists with FLL Volunteer Registration. Position provides direction, assistance, and information to volunteers and distributes materials. Assist with area set-up
Volunteer Check-In afternoon	half day	11:15am - 4:15pm	3	no	Assists with FLL Volunteer Registration. Position provides direction, assistance, and information to volunteers and distributes materials. Assist with area breakdown
Team Picture & Medallion Handout - Morning	half day	9:30am-12:30pm	2	no	Setup and manage taking team pictures with supplied camera as well as hand out team medallions to each team. The role counts as a "half" volunteer role.
Team Picture & Medallion Handout - Afternoon	half day	12:15pm-4:30pm	2	no	Manage taking team pictures with supplied camera as well as hand out team medallions to each team and then will manage packing up area. The role counts as a "half" volunteer role.

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Gym Security - morning	half day	7am-12:30pm	4	no	Provide security for the event by maintaining crowd order and enforcing food/beverage restrictions. This counts as a "half day" volunteer role
Gym Security - afternoon	half day	12:30pm-5pm	4	no	Provide security for the event by maintaining crowd order and enforcing food/beverage restrictions. This counts as a "half day" volunteer role
Pit Security - morning	half day	7am-12:30pm	4	no	Provide security for the event by maintaining crowd order and enforcing food/beverage restrictions. This counts as a "half day" volunteer role
Pit Security - afternoon	half day	12:30pm-5pm	4	no	Provide security for the event by maintaining crowd order and enforcing food/beverage restrictions. This counts as a "half day" volunteer role
Kids Choice Award Helpers	half day	2-4pm	4	no	Manage teams voting for the Kids' Choice Award categories using supplied computers
Youth Supervisor - morning	half day	7am-12:30pm	2	no	Responsible for supervising youth and other unscreened volunteers. Must keep track and know where these volunteers are at all times during their volunteer shift. The volunteer can sit and this role is good for those with physical limitations. This counts as a "half day" volunteer role
Youth Supervisor - afternoon	half day	12:30pm-5pm	2	no	Responsible for supervising youth and other unscreened volunteers. Must keep track and know where these volunteers are at all times during their volunteer shift. The volunteer can sit and this role is good for those with physical limitations. This counts as a "half day" volunteer role

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Volunteer Room Assistant	either/both	7am-5pm	2	yes if all day	Help make sure that the volunteer room stays clean and ready for volunteers to grab beverages and food.
Practice Table Assistant – morning	half day	7am-12:15pm	4	no	Enforce the NorCal Pit Practice table policy and watch to ensure that Challenge elements are not taken. This counts as a "half day" volunteer for team volunteer commitment.
Practice Table Assistant – afternoon	half day	12:15pm-4:45pm	4	no	Enforce the NorCal Pit Practice table policy and watch to ensure that Challenge elements are not taken. This counts as a "half day" volunteer for team volunteer commitment.
Field Reset	either/both	7am-5pm	6	yes if all day	Field Reset volunteers help with the flow of the day by resetting the FLL Game field according to the Field Setup instructions as published in the FLL Challenge document (training at the beginning of the shift will be provided).
Judge Assistant	either/both	7am-5pm	2	yes if all day	In morning, help with getting materials organized and preparation for Judge Advisor; In afternoon, help with typing scripts and collecting materials. Must not be affiliated with any FLL Challenge Team Member (sibling, family friend, etc)
Pit Runner	either/both	7am-5pm	2	yes if all day	Help with Robot Game Queuer AND Judge Queuer to help get teams to where they are supposed to be
Will open the following volunteer roles after above slots are filled.					
Parking lot attendant	half day	7am-10am	2	no	This person will be stationed in the primary parking lot to help with parking

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Welcome Desk - morning	half day	7:30am-12:30pm	2	no	This person will be helping with general questions such as where are the bathrooms and where to find a team. Person must be cheerful, friendly and a strong communicator. In between helping guests, you will be asked to make event buttons. This counts as a "half day" volunteer for team volunteer commitment.
Welcome Desk - afternoon	half day	12:30pm-5pm	2	no	This person will be helping with general questions such as where are the bathrooms and where to find a team. Person must be cheerful, friendly and a strong communicator. In between helping guests, you will be asked to make event buttons. This counts as a "half day" volunteer for team volunteer commitment.
Event Greeter - morning	half day	7am-9am	2	no	This person will be greeting teams and visitors to the tournament. Person must be cheerful, friendly and a strong communicator. This counts as a "half day" volunteer for team volunteer commitment.
Event Greeter - afternoon	half day	11:30pm-4:30pm	2	no	This person will be greeting teams and visitors to the tournament. Person must be cheerful, friendly and a strong communicator. This counts as a "half day" volunteer for team volunteer commitment.